

**NEWLIN CROSSING METROPOLITAN DISTRICT
ORGANIZATIONAL MEETING**

Monday, January 24, 2022 at 10:00 a.m.
via Teleconference

Debra Hessler, Director	Term to May 2022
Kent Pedersen, Director	Term to May 2022
Jonathan Beckwitt, Director	Term to May 2023
Jennifer S. Thornbloom, Director	Term to May 2023
Joseph Huey, Director	Term to May 2023

This meeting will be held via Zoom and may be joined using the following link or call-in information:

Link: <https://us06web.zoom.us/j/82130509836?pwd=YnErd0tkbVRpZjZNOTNpTmlMbkdNaZz09>

Meeting ID: 821 3050 9836

Passcode: 387240

Phone: 1-720-707-2699

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Consider Election of Officers; President, Secretary, Treasurer
4. Approval of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
6. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Approval of Special District Disclosure Notice Pursuant to § 32-1-809, C.R.S.
 - b. Approval of Resolution Calling May 3, 2022 Regular Election
 - c. Approval of Resolution Designating the District’s 24-Hour Posting Location
 - d. Approval of Resolution Adopting the Colorado Special District Records Retention Schedule
 - e. Adoption of Public Records Request Policy
 - f. Approval of Resolution Adopting Personal Data Privacy Policy
 - g. Approval of Resolution Regarding Electronic Posting of Meeting Notices
 - h. Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts
 - i. Approval of Intergovernmental Agreement with Town of Parker
 - j. Approval of Indemnification Letter to Town of Parker
 - k. Approval of Special District Disclosure Notice Pursuant to Service Plan

7. Legal Matters

- a. Review Insurance Property and Liability Schedule and Limits
 - i. Discuss BMO Worker's Compensation
- b. Discuss and Consider Adoption of 2021 and 2022 Annual Administrative Resolution
- c. Insurance & Liability
 - i. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements
 - ii. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
 - iii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
 - iv. Discuss BMO Worker's Compensation Coverage and Consider Authorizing Filing of Exclusion of Uncompensated Public Officials form for 2022 Policy Period
- d. Engagement of Consultants
 - i. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services
 - ii. Consider Approval of Engagement Letter with Simmons & Wheeler for Accounting Services
 - iii. Consider Approval of Proposal from Heatherly Creative for District Website
- e. Consider Approval of Funding and Reimbursement Agreement (Operations and Maintenance) with Lennar Colorado, LLC
- f. Other Legal Matters

8. Financial Matters

- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers
- b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
- c. Public Hearing on 2021 Budget
 - i. Consider Approval of Resolution Adopting the 2021 Budget
- d. Public Hearing on 2022 Budget
 - i. Consider Approval of Resolution Adopting the 2022 Budget
- e. Consider Approval of Resolution Approving the Application for Exemption from Audit for the 2021 Fiscal Year
- f. Other Financial Matters

9. Other Business

10. Adjourn